**

*General Meeting Agenda*

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| Location: | **CNR ISTI****Via Moruzzi 1,****Pisa, ITALY**  | **Date:** | **February 6-7, 2018** |
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| Invitees: | **Participants**  |
| **Santer Reply SpA (REPLY)****Consiglio Nazionale delle Ricerche (CNR)****FCiências.ID (FCID)****Plux (PLUX)****International Business Machines AS (IBM)****Sunnaas Rehabilitation Hospital (SUNRH)****terzStiftung (TERZ)****Università della Svizzera Italiana (USI)** |
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| Objectives: | 1. Welcome
2. Review progress and planning for each WP
3. Organization of Field Trials
4. Management, administrative and financial aspects
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| **Tuesday February 6th 2018** |  |

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| **Starting****Time** | **Topic** | **Presented / moderated by** |
| 9:00 | **Welcome, Agenda, PersonAAL Status + WP5** | Project Coordinator (REPLY) |
| 9.30 | **WP1 Progress, Plans and Issues**  | WP1 Leader (CNR) |
| 10:00 | **Techniques for Adaptation and Customisation**  | CNR |
| 10.30 | **Techniques for social support and Persuasion** | FCID |
| 11.00 | **Coffee break** |  |
| 11.30 | **WP3 Progress, Plans and Issues**  | WP3 Leader (IBM) |
| 12.00 | **Medication Monitoring Status** | IBM |
| 12:20 | **Physical Rehabilitation Status** | IBM |
| 12:40 | **Remote Assistant Status and current Field Trial plan** | Reply |
| 13.00 | **Lunch** |  |
| 14.00 | **Field Trials Equipment integration progress and issues** | USI |
| 14.30  | **Research questions for the Field Trials** | Terz |
| 15.00 | **Breakout session - Integration Work** | All |
| 16.00 | **Coffee break** |  |
| 16.30 | **Breakout session - Integration Work** | All |

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| 18:00 | **End of meeting** |  |

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| **Tuesday February 7th 2018** |  |

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| **Starting****Time** | **Topic** | **Presented / moderated by** |
| 9.00 | **Field Trial Plan Review** | Reply |
| 9.30 | **Field Trial Organization** | SUNRH |
| 10.00 | **WP4 Progress, Plans and Issues**  | WP4 Leader (PLUX) |
| 10.30  | **Exploitation plan updates** | REPLY |
| 11.00 | **Coffee break** |  |
| 11.30 | **Wrap-up and next actions** | All, moderated by REPLY |

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| 13:00 | **End of meeting** |  |